

By-Laws  
Wayne Radio Amateur Emergency Team  
(Revised 4-8-17)

**Preamble**

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Wayne Radio Amateur Emergency Team and enact these By-Laws as our governing law.

Our main purpose is to support the Wayne Township Office of Emergency Management (Wayne OEM). This support shall include, but not be limited to the following:

1. Share our club call sign with the Township of Wayne for use on the amateur radio repeaters owned and maintained by the Township of Wayne, provide technical assistance, organize various regular nets, promote general amateur use of the repeaters, assist in developing repeater rules, and enforcing those rules, and assist in coordination of the repeaters.
2. Assist the Wayne OEM Radio Amateur Civil Emergency Service (RACES).
3. Support the ARRL Amateur Radio Emergency Service (ARES) for additional training.
4. Provide assistance with communications to the Wayne Township Office of Emergency Management during emergencies and scheduled events.
5. Provide other assistance, as may be required, by the Wayne Office of Emergency Management and other offices of the Township of Wayne.
6. Assist the Wayne OEM in joining the network of Military Auxiliary Radio Service.
7. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

**Article I**

**Membership**

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.

Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.

There shall be three membership classes within the Club:

- Member
- RACES - Every licensed amateur Club member is eligible to apply for membership in RACES
- ARES® - Every licensed amateur Club member is eligible to apply for membership in ARES. ARES® is a program of the American Radio Relay League -- our club will abide by the Rules and Regulations of the ARRL's Field Organization as they may be amended from time to time, and by ARRL policies, rules, and guidelines contained in ARRL publications."

Club Membership in Club RACES and in Club ARES® is determined and approved by a super-majority vote of the Trustees. A Club member so approved can be a:

- Club member (only)
- Club member/RACES member
- Club member/ARES member or
- Club member/RACES/ARES member.

Approved RACES members shall be reported and filed with the Wayne OEM. Approved ARES members shall be reported and filed with the ARES District Emergency Coordinator (DEC), ARRL Northern New Jersey ARRL Section.

## **Article II**

### **ARRL Affiliation**

The Wayne Radio Amateur Emergency Team Of Wayne, NJ shall become an ARRL Affiliated club and abide by all terms for being an ARRL Affiliated club. The Club stated purpose and goals shall not conflict with those of the ARRL. The ARRL Articles of Information states in part:

*“... the promotion of interest in Amateur Radio communication and experimentation; the establishment of Amateur Radio networks to provide electronic communications in the event of disasters or other emergencies; the furtherance of the public welfare; the advancement of the radio art; the fostering and promotion of noncommercial intercommunication by electronic means throughout the world; the fostering of education in the field of electronic communication; the promotion and conduct of research and development to further the development of electronic communication; the dissemination of technical, educational and scientific information relating to electronic communication; and the printing and publishing of documents, books, magazines, newspapers and pamphlets necessary or incidental to any of the above purposes.”*

## **Article III**

### **Officers & Trustees**

#### Section. 1. Officers

The officers of this club shall be President, Vice-President, Secretary and Treasurer.

#### Section. 2. Election

The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual meeting after the initial term of five (5) years.

#### Section 3. Term limits

An individual may not hold the same office for more than two terms and may not serve more than three consecutive terms as an officer. An individual may not hold more than one office during the same term.

Serving for the initial five-year (5) term as the Club Board of Trustees and also serving as Club officers respectively are:

- President - Tom Aiello, KR2I
- Vice President - Joseph Scuralli, K2JVS
- Treasurer - John Demetrius, KC2OII
- Secretary - Carver Washburn, W2TFM

The Board of Trustees and Club officers shall serve an initial term of five (5) years and shall constitute the total voting Club membership.

Subsequent to the initial five (5) years, the members of the Board of Trustees and Club officer position shall be open to all qualified members through a nominating process with final selection for each position based on a majority vote of a quorum of all qualified members present. Members of the Board of Trustees and Club officer positions respectively can be filled by separate qualified members. The Board of Trustee positions shall be filled for a one-year term and voted on annually in December of each year. However, the term of office for Trustees shall be staggered and serving a four-year term. Accordingly, the first trustee position vote shall include trustee positions serving one year; second, two years; third, three years, and fourth, four years respectively. The Club officer positions shall be filled for a one-year term and voted on annually in December of each year.

#### Section. 4. Vacancies

Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Club officer or Trustee vacancies occurring between elections shall be filled by a super-majority vote of the Board of Trustee at the first regular meeting following the withdrawal or resignation.

#### Section 5. Eligibility

In order to hold an office an individual must be a member in good standing for at least one year and hold a valid Amateur Radio license. Individuals holding elected or appointed office in another Amateur Radio club are not eligible to hold an officer or trustee position.

#### Section 6. Resignation

Any officer may resign his/her position in writing at which time all records and assets of the club will be turned over to the President or Vice President.

## Section 7. Trustee & Officer Standing

The Trustee shall:

- Be a member of the club in good standing
- Meet FCC requirements.
- Not have his/her Radio Amateur licensed revoked or sanctioned at any time.

## Section 8. Removal of Officers or Trustees

Officers or Trustees may be removed from office for cause, upon written petition of six (6) or more members presented to the President or Vice President.

After investigation the petition will be presented to the membership at the next regular meeting of the club and a voted on by the membership.

Removal of an Officer or Trustee requires a three-fourths vote of the full membership.

## **Article IV**

### **Duties of Officers**

#### Section. 1. President

The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of these By-Laws and Robert's Rules of Order; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

#### Section. 2. Vice President

The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He/she shall maintain close liaison with the local ARRL's local ARES ® Emergency Coordinator to further club participation in the Amateur Radio Emergency Service. ®

#### Section. 3. Secretary

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read communications at each meeting, and mail written meeting notices to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

It shall be the duty of the Secretary to keep and maintain the By-Laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions of the By-Laws and shall permit it to be consulted by members upon request.

#### Section. 4. Treasurer

The Treasurer shall receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization (by the club or its

officers constituting a Business Committee). At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her term he/she shall turn over everything in his/her possession belonging to the club to his/her successor.

## **Article V**

### **Meetings**

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-third of the membership shall constitute a quorum for the transaction of business.

Robert's Rules of Order shall govern proceedings.

## **Article VI**

### **Dues**

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the club. Non-payment of such dues or assessments shall be cause for expulsion from the club by a majority of the Board of Trustees.

## **Article VII**

### **Membership Assistance**

The club, through established Interference, Public Relations, and Operating Committees will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiation's from club member-stations. The club shall also maintain a program to foster and guide public relations.

## **Article VIII**

### **Club Call sign**

The club shall operate with the assigned club call sign KD2KWT as provided by FCC rules Part 97.

The Trustees shall assign trusteeship of the club call sign.

## **Article IX**

### **Dissolution of The Club**

#### **Section 1. Termination of Operations**

In the event that the Board of Trustees by majority vote, votes that the Club should be dissolved, the motion for dissolution must receive more than two-thirds vote of the full membership to pass.

#### **Section 2. Disposition of Assets**

The Board of Trustees shall handle the disbursement of all assets of the club.

No member or group of members shall receive benefit from the assets.

All equipment will be sold and net proceeds donated to a non-profit organization.

All remaining cash will be donated to a non-profit organization.

## **Article X**

### **Amendments**

After the initial five-year (5) Term, these By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided all members have been noticed by mail of the intent to amend the constitution and/or By-Laws at said meeting. During the initial five-year (5) term, amendments shall be submitted to the Initial Board of Trustees and shall be voted on by a simple majority.

## **Article XI**

### **Other**

#### **1. Membership**

All prospective members must fill out the Club application form which must be approved by the a majority vote of the Board of Trustees.

Full membership is open to licensed Radio Amateurs, except those that are officers of another Amateur Radio Club.

Associate membership is open to licensed Radio Amateurs that are officers of another Amateur Radio Club and those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Associate membership includes all club privileges except for the right to hold an officer or trustee position and vote.

Full membership includes all club privileges as well as rights to hold a club officer or trustee position and to vote for club officers or trustees after the initial five-year (5) initial term..

Applications for membership shall be submitted at regular meetings.

#### **2. Meetings**

Regular meetings shall be held at 7:30 PM on the second Thursday of each calendar month. Special meetings may be called by the President upon the written request of any five club members. Notices shall be sent to members concerning special meetings and the business to be transacted. Only such business as designated in such notice shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

#### **3. Dues Fees and Assessments**

Initial annual dues of \$35.00 per member are hereby assessed in accordance with the provisions of Article VI of these By-Laws for the purpose of providing funds for expenses.

Membership dues are payable by end-March of each year.

Any member whose dues are not paid by May 1st will be considered inactive and removed from the membership roster. Inactive members have no voting privileges.

Termination of membership either by resignation or expulsion will not constitute a refund of dues paid.

#### 4. Elections

Officer elections will be held annually at the regular November meeting after the initial five-year (5) term.

Officers will assume their elected office January 1 of the following year.

##### Nomination Committee

The President will appoint a nomination committee six months prior to elections. The committee will be charged with finding qualified candidates to run for office.

The committee will present a ballot to the president at the regular meeting one month prior to elections at which time the President will entertain a motion for nominations and to accept the ballot by a majority vote of a quorum of the membership..

The final ballot will be published and made available to all club members by mail.

The president will dissolve the nomination committee after the annual elections.

##### Voting

Voting will be done by Full Members using paper ballots with the selected candidates determined by a simple majority of a quorum of the membership.

Immediately after voting the ballots will be counted openly in front of the membership.

Any candidate may request a recount of the ballots.

In the case of an unopposed slate of election position, the President may entertain a motion for the Secretary to cast a single ballot.

#### 6. Interference committee

This committee shall be established and shall consist of five members (appointed by the club President). The committee shall direct investigation, invite proper inquires, establish technical facts and testimony and report its results to the club.

(Additional By-Laws may provide for technical, program, publicity and other committees, or other rules provisions not provided for in these By-Laws.)